

## Agency Survey Addendum: **Employment Services**

Agency Name: \_\_\_\_\_

Please complete this form, in addition to the agency survey form, to give us a clear and complete picture of the services you provide and the populations you serve. Read through all of the categories and indicate all that apply to your organization on a regular basis.

### **Employment Acquisition**

#### **Job Information**

- Job banks
- Job fairs
- Job information lines
- Job search/placement
- Work registration

#### **Employment Preparation**

##### **Career Development**

- Apprenticeship preparation
- Career awareness
- Career change counseling
- Career counseling
- Career exploration
- Comprehensive job assistance centers
- Career entrance examination preparation

##### **Job Training:**

- Apprenticeship training
- Job corps
- Classroom training
- Internship programs
- Layoff preparation
- On-the-job training
- Occupation specific job training
- Vocational assessment

##### **Pre-job Guidance:**

- Job clubs
- Job interview training
- Job readiness
- Job search resource centers
- Job search techniques
- Resume preparation

### **Job Situations**

- Civil service employment
- Day labor
- Independent contract work
- Part-time employment
- On-call employment
- Seasonal employment
- Summer employment
- Subsidized employment
- Supported employment
- Temporary employment

### **Specialized Employment Programs**

- Disability related center based employment
- Displaced homemaker employment program
- Ex-offender employment programs
- Home employment
- Immigrant/refugee employment program
- Senior community service employment
- Trade adjustment assistance programs
- Vocational rehabilitation
- Work registration
- WIA programs

### **Job Development**

- Special needs job development
- Youth job development

### **Volunteer Service Programs**

- Community emergency response team program
- Fire Corps
- Medical Reserve Corps
- Peace Corps
- Conservation service volunteer
- Volunteers in Police Service Program

#### **AmeriCorps**

- AmeriCorps National Civilian Community Corps
- AmeriCorps VISTA

#### **Senior Volunteer Programs**

- Foster Grandparent program
- RSVP program
- Senior companion program
- Work related fee payment assistance
- Workplace evaluation/modification

### **Employment Documentation**

- CIS immigration status verification
- Employment related fingerprinting
- Exemplary rehab certification
- Commercial fidelity bonding services
- Pre-employment background checks